



SARASOTA
County Schools

August 7, 2018
Materials Management
Purchasing Department
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SarasotaCountySchools.net

MEMORANDUM

**TO: Members of the School Board
Dr. Todd Bowden, Superintendent
Mitsi Corcoran, Assistant Superintendent Chief Financial Officer**

FROM: Carol A. Lichon, CPPO, Director of Materials Management

**TITLE: APPROVAL TO INCREASE PURCHASING LIMIT FOR
MATERIALS OR SERVICES THROUGH PIGGYBACK
CONTRACTING FROM VENDORS UNDER CONTRACT WITH A
FEDERAL, STATE OR MUNICIPAL GOVERNMENT THAT
UTILIZED A COMPETITIVE PROCESS OR A COOPERATIVE
WITH A LEAD AGENCY**

The attached contracts were approved for use on June 5, 2018. This is a request to increase the approved dollar amount for the use of the attached contract.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Requested by:

Carol A. Lichon

Fiscal Impact:

See Attachment

Recommended Motion: That the request to increase the purchasing limit for materials or services through piggyback contracting, be approved as presented.

